

## **JOB DESCRIPTION: TECHNICAL APPRENTICE**

REV: 10/2021

**Job Title:** Technical Apprentice

**Reports to:** Technical Director and Stage Carpenter

**Department:** Production/Carpentry

**FLSA Classification:** Seasonal Full-Time Non-Exempt or Temporary Full-Time Non-Exempt

**Rate:** CT Minimum Wage-\$13.00 per hour moving to \$14.00 on July 1, 2022, time and a half over 40

Our goal is to be a diverse workforce that is representative, at all job levels, of the community we serve. Goodspeed Musicals is committed to creating an equitable, inclusive, and accessible workplace environment, and is proud to be an Equal Opportunity Employer. Women, non-gender binary/trans individuals, BIPOC (Black, Indigenous, and People of Color), and people with disabilities are strongly encouraged to apply.

**General Statement of Job Function:** The Technical Apprentice is responsible for assisting the production departments in the creation, load-in, and strike of assigned production elements. In addition, this position is the main coverage for backstage run crew. When covering a backstage role, they are responsible for the safe, accurate, and timely operation of all assigned scenic and/or prop moves.

### **Principle Duties and Responsibilities:**

- Complete all projects assigned by Production Department Heads in a safe, efficient, and timely manner while maintaining a high standard of quality.
- Assist in the maintenance and repair of all scenic or prop elements during performances and tech rehearsals.
- Utilizing the provided Material Safety Data Sheets, practice safe and appropriate use of common chemical based products found in a production department including, but not limited to: solvents, fillers, paints, adhesives, epoxies, etc.
- Participate in the transportation and shifting of production materials including, but not limited to: scenery, props, costumes, lighting and sound equipment.
- Participate in packing of all production elements, tools, hardware, and materials required for load-ins and strikes.
- Participate in the construction, load-in, rigging, technical notes, and strikes of assigned production elements.
- Complete all assigned scenic or prop moves in a safe, accurate and timely manner during assigned rehearsals and performances.
- Attend and participate in all technical rehearsals, crew calls, technical notes and performances as assigned.
- Fill in backstage as a member of the crew for productions in cases of illness or planned absences.
- Assist production crew heads with daily/weekly production maintenance.

### **Other Duties and Responsibilities:**

- Provide assistance to other departments during the run of a production that includes, but not limited to, prop and costume handoffs and light board operation.
- Maintain a clean and safe workspace.
- Other duties as assigned.

**Required Qualifications & Skills:** Minimum 1-3 years' experience in technical theatre; Basic knowledge of rigging, carpentry, motion control and stage craft techniques; Strong knowledge and experience with basic hand and power tools; Able to repeatedly climb four flights of stairs while carrying 40 pounds and work long hours during tech periods; Ability to troubleshoot problems in a safe, efficient, and calm manner under pressure; Availability nights, weekends, and the occasional holiday.

**Preferred Qualifications & Skills:** Valid driver's license with safe driving record; Ability to work comfortably at elevations of up to 45 feet; Ability to work safely and effectively in a collaborative environment with a wide variety of coworkers at varying levels of skill and knowledge.

**Employee Acknowledgement / Date**

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