

JOB DESCRIPTION: COSTUME SHOP APPRENTICE/ STITCHER

Rev: 11/2021

Job Title: Costume Shop Apprentice/Stitcher

Reports To: Costume Shop Manager/Assistant Costume Shop Manager

Department: Production/Costumes

FLSA Classification: Seasonal Full-Time Non-Exempt or Temporary Full-Time Non-Exempt

Rate: CT Minimum Wage-\$13.00 per hour moving to \$14.00 on July 1, 2022, time and a half over 40

Our goal is to be a diverse workforce that is representative, at all job levels, of the community we serve. Goodspeed Musicals is committed to creating an equitable, inclusive, and accessible workplace environment, and is proud to be an Equal Opportunity Employer. Women, non-gender binary/trans individuals, BIPOC (Black, Indigenous, and People of Color), and people with disabilities are strongly encouraged to apply.

General Statement of Job Function: The Costume Shop Apprentice/Stitcher assists the First Hand and Draper with stitching, finishing, and alterations of assigned costume elements. In addition, the Costume Shop Apprentice/Stitcher will assist in supporting the Goodspeed Costume Rental Collection.

Principle Duties and Responsibilities:

- Complete all assigned projects in an efficient, safe and timely manner while maintaining the integrity of Designer's vision.
- Assist Draper and First Hand with fittings, cutting, pattern making, stitching and alterations of assigned costume elements.
- Sew assigned costume pieces by hand or machine.
- Complete hand and finish work as assigned.
- Utilizing the provided Material Safety Data Sheets, practice safe and appropriate use of common chemical based products found in a costume shop including, but not limited to: Dye, Spray Paint, Barge, contact cement, spray adhesives, etc.
- Participate in end of day shop cleaning and organization projects as needed.

Other Duties and Responsibilities:

- Assist Costume Shop Manager and the Costume Rental Collection with pulling, inventorying, maintenance and transportation of costumes for Goodspeed productions and third party rentals.
- When requested, assist with the maintenance and laundry of the costumes for any Terris Theatre or Goodspeed By The River productions.
- When requested and available, fill in backstage as members of the wardrobe crew for productions in cases of illness or planned absences of a Wardrobe Apprentice.
- Maintain a clean and safe workspace.
- Other duties as assigned.

Required Qualifications & Skills: Experience with domestic and industrial sewing machines and sergers; Knowledgeable about a variety of hand and machine sewing techniques; Able to follow directions; Proficient in hand sewing; Able to work long hours during heavy build and tech periods; Periodic availability nights, weekends, and the occasional Holiday.

Preferred Qualifications & Skills: Experience in garment construction; Interest and experience in costume crafts including dying, distressing and millinery; Ability to work collaboratively and effectively with a wide variety of coworkers at different levels of skill and knowledge; Valid driver's license with safe driving record.

Employee Acknowledgement / Date

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