

JOB DESCRIPTION: STAGE CARPENTER

REV: 11/2021

Job Title: Stage Carpenter

Reports to: Technical Director and Stage Manager

Department: Production/Carpentry

FLSA Classification: Seasonal Full-Time Non-Exempt or Temporary Full-Time Non-Exempt

Rate: \$15.00- \$18.00 per hour (based on experience), time and a half over 40

Our goal is to be a diverse workforce that is representative, at all job levels, of the community we serve. Goodspeed Musicals is committed to creating an equitable, inclusive, and accessible workplace environment, and is proud to be an Equal Opportunity Employer. Women, non-gender binary/trans individuals, BIPOC (Black, Indigenous, and People of Color), and people with disabilities are strongly encouraged to apply.

General Statement of Job Function: The Stage Carpenter is responsible for the operation of all scenic moves, coordinating with the scene shop on any maintenance and repair needs during performances and rehearsals. The Stage Carpenter supervises and trains a crew of Stage Carpentry Apprentices in safe stage operation practices. Additionally, they lend support to the carpentry scene shop in the implementation, load-in and strike of all scenic elements.

Principle Duties and Responsibilities:

- Supervise and train Stage Carpentry Apprentices and Run Crew members on safe and appropriate operation of all scenic moves during rehearsals and performances.
- Supervise and train Stage Carpentry Apprentices and Run Crew members in proper rigging, carpentry, and stage operation techniques.
- Complete all assigned scenic moves in a safe, accurate, and timely manner during rehearsals and performances.
- Attend and participate in all rehearsals, notes, crew calls, and performances as assigned.
- Assist in coordinating the shifting and storing of all scenic and properties elements.
- Assist the Technical Director (TD) and Stage Management in updating/documenting shift paperwork.
- With Stage Carpentry Apprentices, maintain the physical quality and safe operation of all scenic elements for each production.
- Complete daily/weekly inspections of all rigging and motorized scenic elements.
- Email daily reports to the TD, Assistant Technical Director (ATD) and Lead Carpenter/Shop Foreman (LC/SF) that includes notification of daily highlights, things of interest, and when additional shop support is needed to maintain and/or repair damaged scenic elements or production equipment.
- Assist in the load-in, strike, and any notes for scenic elements.
- Maintain a stock and inventory of hardware, tools, cleaning supplies, and rigging supplies for theatre space.
- Utilizing the provided Material Safety Data Sheets, practice safe and appropriate use of common chemical based products found in a scene shop including, but not limited to: solvents, fillers, paints, adhesives, epoxies, etc.
- Work with Stage Management to set the schedule for crew members.

Other Duties and Responsibilities:

- Provide assistance to other departments during the run of a production including, but not limited to, prop and costume handoffs.

- Assist in the construction of scenic elements in the scene shop.
- Assist in the moving of scenery around the Goodspeed campus.
- Maintain a clean and safe workspace including the Opera House attic/grid space.
- Other duties as assigned.

Required Qualifications & Skills: Minimum 3-5 years' experience in technical theatre; Strong Supervisory Skills; Strong knowledge of current rigging, carpentry, motion control, and stagecraft techniques; Ability to work comfortably at elevations of up to 30 feet; Strong knowledge and experience with basic hand and power tools; Ability to troubleshoot problems in a safe, efficient, and calm manner under pressure; Ability to work safely and effectively in a collaborative environment with a wide variety of coworkers at varying levels of skill and knowledge; Ability to repeatedly climb four flights of stairs while carrying 40 pounds; Ability to work long hours and stand for to 4-6 hours during tech rehearsal, show run and all performances; Available nights, weekends, and the occasional holiday.

Preferred Qualifications & Skills: Valid driver's license with safe driving record; Comfortable driving up to a 26' Box Truck.

Employee Acknowledgement / Date

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