

JOB DESCRIPTION: DRAPER

Rev: 11/2021

Job Title: Draper

Reports To: Costume Shop Manager (CSM), Assistant Costume Shop Manager

Department: Production/Costumes

FLSA Classification: Seasonal Full-Time Non-Exempt or Temporary Full-Time Non-Exempt

Rate: \$17.00-\$20.00 per hour (based on experience), time and a half over 40

Our goal is to be a diverse workforce that is representative, at all job levels, of the community we serve. Goodspeed Musicals is committed to creating an equitable, inclusive, and accessible workplace environment, and is proud to be an Equal Opportunity Employer. Women, non-gender binary/trans individuals, BIPOC (Black, Indigenous, and People of Color), and people with disabilities are strongly encouraged to apply.

General Statement of Job Function: The Draper is responsible for the safe, accurate and timely construction and alterations of all costume elements assigned to them by the Costume Shop Manager (CSM). The Draper will supervise a First Hand and stitcher(s)/costume apprentice(s) in the sewing and construction of assigned costume elements. In addition, the Draper will assist in supporting the Goodspeed Costume Rental Collection.

Principle Duties and Responsibilities:

- Complete all projects assigned by CSM in an efficient, safe and timely manner while maintaining the integrity of Designer's vision.
- Interpret costume design sketches and drawings to complete assigned costume pieces as specified by the costume designer within time and budget constraints.
- Determine yardage for fabric and trims and create list of necessary notions.
- Understand construction methods and material choices for assigned projects.
- Research period, styles and techniques necessary to complete costume pieces to Designer's specifications.
- Fabricate patterns for assigned pieces, either by draping or flat patternmaking.
- Cut all fabric based on created patterns.
- Participate in fittings for all assigned pieces.
- Assist in all assigned costume alterations.
- Supervise crew of First Hands and Stitchers/Shop Apprentices.
- Utilizing the provided Material Safety Data Sheets, practice safe and appropriate use of common chemical based products found in a costume shop including, but not limited to: Dye, Spray Paint, Barge, contact cement, spray adhesives, etc.
- Participate in end of day shop cleaning and organization projects as needed.
- Attend tech rehearsals and design meetings when requested.

Other Duties and Responsibilities:

- Assist CSM and the Costume Rental Collection with pulling, inventorying, maintenance and transportation of costumes for Goodspeed productions and third party rentals.
- When requested, assist with the maintenance and laundry of the costumes for any Terris Theatre or Goodspeed By The River productions.
- Maintain a clean and safe workspace.
- Other duties as assigned.

Required Qualifications & Skills: Minimum 3-5 years' experience in theatrical costumes; Demonstrated proficiency in flat patternmaking and draping; Ability to instruct others on tools, materials, techniques, and practices; Knowledge and experience in a variety of costume construction techniques and materials; Experience with domestic and industrial sewing machines and sergers; Expertise in alterations; Proficient in hand sewing; Able to work long hours during heavy build and tech periods; Periodic availability nights, weekends, and the occasional Holiday.

Preferred Qualifications & Skills: Expertise in tailoring; Interest and experience in costume crafts including dying, distressing and millinery; Ability to work collaboratively and effectively with a wide variety of coworkers at different levels of skill and knowledge; Valid driver's license with safe driving record.

Employee Acknowledgement / Date

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