

## **JOB DESCRIPTION: Line Producer**

Rev. 12/2021

**Job Title: Line Producer**

**Reports to: Artistic Director**

**Department: Producing**

**FLSA Classification: Full-Time, Exempt**

**Salary Range: \$70,000-\$80,000**

**General Statement of Job Function:** Major duty is to oversee and support day-to-day operations for Goodspeed Musicals productions at all Goodspeed venues as a member of the Senior Operations team.

### **Principle Duties and Responsibilities:**

- Participate in the selection and development of product for all Goodspeed Musicals venues, including the Goodspeed, the Terris Theatre, the Mercer Grove; the Festival of New Musicals and the GoodWorks commissioning program.
- In conjunction with Artistic Director, identify and engage creative teams for each Goodspeed production.
- Work with General Manager and Production Manager to assure that Goodspeed's interests are represented in negotiations of contracts with creative teams, artists and product.
- Oversee development of each production to assure that each aligns with Goodspeed's artistic vision and financial expectations, including oversight of the design, casting, preproduction, construction, marketing, rehearsal and performance processes.
- Oversee development of new and emerging formats to develop and present musical theatre.

### **Other Duties and Responsibilities:**

- Oversee the Johnny Mercer Writers Grove and Festival of New Musicals.
- Support the work of Marketing and Development offices including producing entertainment for special and fundraising events and coordinating communications between the Development office and the Artistic vision of the organization.
- Participate in Community Engagement and Outreach efforts related to artistic product.
- Other duties as requested.

### **Required Qualifications and Skills:**

- Extensive knowledge of existing musical theatre canon and of emerging writers and work.
- Extensive knowledge of musical theatre production.
- Excellent interpersonal, communication, organizational and managerial skills.
- Strong writing skills
- Strong dramaturgical skills.
- A deep appreciation for tap dance.

Our goal is to be a diverse workforce that is representative, at all job levels, of the community we serve. Goodspeed Musicals is committed to creating an equitable, inclusive, and accessible workplace environment, and is proud to be an Equal Opportunity Employer. Women, non-gender binary/trans individuals, BIPOC (Black, Indigenous, and People of Color), and people with disabilities are STRONGLY encouraged to apply.

**Employee Acknowledgement / Date**

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