



## **COSTUME RENTAL – (APPENDIX – B)**

### **CERTIFICATE OF INSURANCE REQUIREMENTS**

As a condition of all Costume Rental Agreements, Goodspeed requires a “Certificate of Insurance” from your organization. If we are unable to obtain an appropriate certificate of insurance prior to the shipping / pick-up of your rental we will be unable to accommodate your rental needs.

#### **The certificate holder should read as follows:**

Goodspeed Opera House Foundation, Inc. and each of its affiliated or related entities and each of its directors, officers, agents and employees.

#### **We would like the following general liability limits:**

General Aggregate	\$2,000,000.00
Products – Comp/Op Agg	\$2,000,000.00
Personal & Adv Injury	\$1,000,000.00
Each Occurrence	\$1,000,000.00

#### **The description should read:**

Certificate holder is included as an additional insured and loss payee as respects, \*\*description of items rented and approximate value\*\*.

#### **Sample \*\*description and value\*\*:**

(10) Civil war costumes and related items rented from October 15, 1999 to December 31, 1999.  
Value: Should be the dollar amount stated on the Costume Inventory Sheet.

**(Note: Make sure the end date allows enough time for costumes to be returned.)**